

Baker, Judith J., Baker R.W., and Dworkin, Neil R. (2018). *Health Care Finance, Basic Tools for Nonfinancial Managers, 5<sup>th</sup> edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284118216**

Chies, Steven., (2020). *Pratt's Long-Term Care: Managing Across the Continuum, Fifth edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284184334**

Knapp, Keith R. and Olson, Douglas M. (2021). *The Health Services Executive (HSE™) Tools for Leading Long-Term Care and Senior Living Organizations*. Springer Publishing Company, LLC. **ISBN #9780826177322**

Pozgar, George. (2018). *Legal Aspects of Health Care Administration, 13<sup>th</sup> edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284127171**

Singh, Douglas, A., (2023). *Effective Management of Long-Term Care Facilities, Fourth edition*. Burlington, MA: Jones and Bartlett Learning. **ISBN # 9781284199536**

Townsend, Joseph E. (2022). *The Principles of Health Care Administration*. Shreveport: LA BNB Systems.

**ISBN # 9780929442280** *This book may be purchased through the publisher [BNB Systems](#).*

*The Long-Term Care Survey Phase 2 (November 2017)*. Washington, DC: American Health Care Association. *This resource can be purchased directly from the American Health Care Association (AHCA) through their [Compliance & Regulations bookstore](#).*

## Recommended Websites

- U.S. Occupational Safety and Health Administration: <https://www.osha.gov>
- DOL.gov <http://www.dol.gov>
- National Fire Protection Association/ LSC NFPA 101 (SNF 2015 Edition): [www.nfpa.org](http://www.nfpa.org)
- CMS.gov - SOM Chapter 7 LTC Survey and Enforcement <https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107c07pdf.pdf>
- CMS.gov - SOM Appendix I Life Safety Code [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107ap\\_i\\_lsc.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Downloads/som107ap_i_lsc.pdf)
- CMS.gov - SOM Appendix J ICF for IID [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_j\\_intermdcare.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_j_intermdcare.pdf)
- CMS.gov - SOM Appendix P Survey Protocol LTC [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_p\\_ltcf.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_p_ltcf.pdf)
- CMS.gov - SOM Appendix Q Immediate Jeopardy [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_q\\_immedjeopardy.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_q_immedjeopardy.pdf)
- CMS.gov - SOM Appendix Z Emergency Preparedness [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_z\\_emergprep.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_z_emergprep.pdf)
- CMS.gov - SOM Appendix PP Interpretative Guidelines for LTC [https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap\\_pp\\_guidelines\\_ltcf.pdf](https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/som107ap_pp_guidelines_ltcf.pdf)
- Long Term Care Survey Process (LTCSP) Procedure Guide) <https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/GuidanceforLawsAndRegulations/Downloads/LTCSP-Procedure-Guide.pdf>